



Statewide Small Business Council Meeting Minutes –
January 29, 2010

Homewood Suites
3001 Advantage Way
Sacramento, CA

Statewide Council Members Present

Camacho, Julian	HCA
Chavez, Chris	HCA
Chen, Lynn	CACP
Cunningham, Lee	CWOE
Garcia, Rodrigo	SHPE
Guerrero, Paul	CAL-SBE
Gonzalez, Michael	OSBA (Alternate)
Delgado, Robert	RHCC (Alternate)
Hernandez, Richard	SHPE (Alternate)
Hou, Jonathan	ABA
Hunsaker, Debbie	GFACC
Jackson, Jeffery	AIAI
Johnson, Bernard	SDRMSDC
Jordan, Fred	SFAABCC
Keller, Marty	OSBA
LaCome, Diana	NCA
Lau, Eddy	AAAE, SFO
Linn, Patricia Castillo	NLBWA-IE
Llewellyn, Rebecca	WCOE
Lowry, Patrick S.	DVBEA
Mallarapu, Shobha	NAWBO
Matu, Cassy	SACHCC
McGlover, Stephan	CCCC
Ortiz, Leonard	LBA (Alternate)
Patten, Ezekiel	BBA
Ramirez, Frank	CM (Alternate)
Roberts, Chris	SDVOB (Alternate)
Stone, Aubrey	CBCC
Vargas, Jesus	SJCHCC
Yang, William	AAAE, So. CA
Yokota, Lance	FHWA

Caltrans Staff Present

Iwasaki, Randell	Director via Phone
Fonseca, Olivia	OBEO
Anbiah, Denix	Local Assistance
Berman, Laurie	District 11
Bayar, Zoe	Project Management
Chittenden, Ross	District 10
DeWatney, Bonnie	OBEO
Effinger, Robert	Construction
Frank, Angela	OBEO
Gastinell, Sherri	OBEO
Jackson, Otis	District 7
Land, Rick	District 7
Padilla, Robert	OBEO
Rettke, Megan	DPAC
Rice, Lorna	District 11
Robertson, Deborah	District 7
Sartipi, Bijan	District 4
Sequeira, Alicia	District 10
Whitmore, Liza	District 3

Guests

Hagans, Cameron	Ghiradelli Associates
Kubota, Carolyn	SBTRC
Mammano, Vincent	FHWA
Nelson, Ron	CSH Planning
Sinicrope, Sandi	WCOE
Stevens, Gary	CSH Planning

ITEM 1 – Welcome/Introduction/Opening Remarks

Olivia Fonseca, Deputy Director, OBEO, California Department of Transportation (Caltrans)/Statewide Small Business Council (SBC) Chair called the meeting to order at 8:30 a.m. Chair Fonseca welcomed Statewide Small Business (SB) councilmembers, Caltrans staff, and guests; all were asked to introduce themselves.

Chair Fonseca announced Director Iwasaki will be calling in to the meeting; he is on the road to Fresno for a press conference with Governor Arnold Schwarzenegger press conference for the \$2.8 billion allocated for High Speed Rail. The Governor announced the proposed budget for 2010/11; there will be Tort reform and changes to the gas excise tax. The office of Civil Rights has been renamed to the Office of Business and Economic Opportunity. Director Iwasaki explained the office name change.

Director Iwasaki spoke about the proposed Stimulus II. The project will need to be executed within 90 days. He wants to keep the federal funds in California and is doing everything to do so. The Minor B's contract cap rose to \$250,000. He stated District Directors will do what they can to utilize Disadvantaged Business Enterprises (DBE). Work is being done to make sure the Good Faith Effort (GFE) is not a farce. The three lowest bidders will be evaluated. There have been GFE hearings and have found some contractors failing to demonstrate a GFE.

Caltrans is working with the Federal Highway Administration (FHWA) on prompt payment enforcements. Director Iwasaki thanked FHWA for all they do to help Caltrans.

Director Iwasaki stated Caltrans will interact with the High Speed Rail Authority where the project will interact with the highway. Mr. Vincent Mammano, Chief Operating Officer, FHWA, stated the money for the High Speed Rail project is Recovery Act money and there are still discussions on who is lead agency in the project. Mr. Mammano updated the SBC Council on the proposed meeting with the regional federal governments located in his building. Stimulus I has retained 13,000 jobs so far in California.

Action Item:

- Councilmember Lau suggested the Division of Local Assistance (DLA) consider having a loaned Executive Development leader to help with the DLA to comply the DBE Program.
- Director Iwasaki will invite the Director of High Speed Rail to a future SBC meeting.
- Director Iwasaki asked Deputy District 4 Director Sartipi and Interim Deputy District 7 Director Land to give a report on the Doyle Drive project as it pertains to Public Private Partnership and design build.

Councilmember Guerrero provided an update on the AGC of San Diego lawsuit. Chair Fonseca met with the outside counsel hired to defend Caltrans and is very confident with the team.

Councilmember Keller gave a brief overview of the Office of Small Business and he is disheartened because of the collapse of many small businesses. On April 22, 2010, the 2nd Governor's conference on Small Business in the Bay Area will be held.

Action Item:

- Councilmember Keller asked Council members to identify regulations that impede SB.
- Councilmember Keller to provide SB toolkit web address to all Council through Bonnie DeWatney.
- Councilmember Keller would like Caltrans to track SB participation on Recovery Act projects.

ITEM 2 – Approval of October 23, 2009, and November 17, 2009, Meeting Minutes

October 23, 2009, Minutes

Motion by: Councilmember Camacho

Second by: Councilmember Ortiz

Approved by consensus.

SBC Minutes – January 29, 2010

November 17, 2009, Minutes
Motion by: Councilmember Camacho
Second by: Councilmember Ortiz
Approved by consensus.

ITEM 3 – Statewide Committee Reports

Committees met the night before and discussed the 2009 and upcoming 2010 Action Items; refer to the Committee minutes for updates.

Commodities – Councilmember McGlover, Chair
Construction – Councilmember LaCome, Chair
Local Assistance – Councilmember Camacho, Chair
Professional – Councilmember Lau, Chair co-chairs named Richard Hernandez and Arvin Chaundry
Supportive Services – Councilmember Johnson, Chair

Action Item:

- Request to have Ray Tripp provide a presentation on a design-build project.
- Action for Mr. Mammano is to get data from Caltrans concerning Hispanic business participation.

Motion by Councilmember Llewellyn on behalf of the District 11 Small Business Council to support providing the DBE listing information with the bid instead of four days later.

Motion was seconded by Councilmember Vargas.

Approved by consensus.

The Construction committee will add as an action item.

Chair Fonseca stated the 2010 DBE Annual Goal and Methodology was submitted to FHWA.

ITEM 4 – District Updates

District 3 (Sacramento) –Liza Whitmore, SB Liaison

- During the AGC/Caltrans District 3 and District 10 meeting on January 14, 2010, a presentation was made about the Mentor-Protégé Construction Program. John Rodrigues, Chief North Region spoke about the District's interest in starting up the Program. Several prime contractors in attendance expressed interest in being Mentors.
- CREB Projects – District 3 projects are being awarded - so far all to certified SBs.
- District 3 will utilize the SB/DVBE Option on as many Minor B (less than \$250,000) projects as possible.

Outreach/Education Events:

- January 21, 2010, Local American Civil Engineering Council and Local Agency staff education to further clarify DBE participation requirements and DBE solicitations.
- January 28, 2010, Regional Transit Partners in Business Caltrans booth there were over 200 attendees.
- January 28, 2010, American Society of Military Engineers, their SB outreach luncheon with over 30 SB/DVBEs in attendance. "How to Connect with Caltrans" was presented.
- February 2, 2010, Contracting with the State and Caltrans, Yuba County EDD/One Stop sponsored workshop – "Surfing Caltrans Website 101" presentation with another session planned in March for those unable to attend since registration reached capacity quickly.
- Caltrans "Mock Contract" Training planned for March or April to educate SB/DVBE/DBEs about how to submit a successful bid or subcontracting bid to a prime
- Mandatory Pre-Bid (MPB) meetings are being planned. District 2 has 2 MPB projects already identified.

- District 3 Cal Card Holders Training (mandatory per District Director) - to reinforce SB/DVBE participation, including how to use the new BidSync search engine was held.
- DVBE Proposal: District 3 working with DVBE businesses to increase participation and was presented with a proposal to increase the DVBE Incentive to \$500,000 / 25 percent on projects with substantial DVBE subcontracting availability. Further discussion with OBEO / Office Engineer planned.

District 4 (Oakland) – Bijan Sartipi, District 4 Director

- The Procurement Fair in December 2009 procured \$425,000, which is lower than past and is a reflection of the economy.
- There are a number of ARRA projects underway. The largest single project is the Caldecott Tunnel project and it has met the DBE goal.
- As of January 8, 2010, there are 140 active contracts in District 4.
- There will be a bidder conference and networking on February 11, 2010, for the Antioch Bridge project.
- The Doyle Drive Mandatory Outreach was held and over 300 people attended.

District 7 (Los Angeles) – Richard Land, Interim District 7 Director

- There will be a Procurement Fair on February 4, 2010. There was no SBC meeting in December. The District 7 SBC will meet on the third Tuesday of the month for the 2010 year.
- The Interstate-405 project will be underway.
- Staff met with Assembly speaker elect John Perez and discussed DBE issues in the Los Angeles area.
- On March 11, 2010, there will be a legislative workshop for Caltrans employees.

District 9 (Bishop) –Tom Hallenbeck, District 9 Director

District 9 is planning a MPB for the spring.

District 10 (Stockton) –Ross Chittenden, District 10 Director

Alicia Sequeiria was introduced as the SB liaison.

- There will be a Procurement Fair on April 7, 2010, in District 10.
- District 6 Procurement Fair is March 18, 2010.
- The San Joaquin Valley SBC met on January 14, 2009, there was good attendance and the schedule for the year was agreed upon. The meetings will be on the 3rd Wednesday of the odd months.
- The major construction SB activity for December was \$559,000, 65% SB participation. There was 100 percent SB participation for Minor B contracts.

District 11 (San Diego) – Laurie Berman, Deputy District 11 Director

- On March 15, 2010, the Architectural and Engineering Calmentor program will have its kick-off with 30 teams formed.
- On March 23, 2010, the Procurement Fair will be held in Balboa Park.
- District 11 is planning a MPB for the 805/HOV project.

ITEM 5 – Public Comment/Good of the Order

Councilmember McGlover indicated Senator Curren Price requests an invite to the SBC meetings.

Councilmember McGlover invites all to the March 26, 2010, Construction Career Awareness Day at Southwest College.

Guest Gary Stevens presented a letter to Chair Fonseca. The letter asks five questions regarding the disparity study.

Councilmember Vargas complimented District 4 Director Sartipi for all his hard work and commitment to increase DBE/SB participation on contracts.

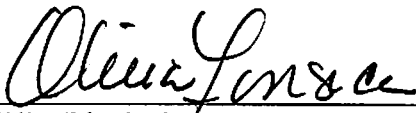
Councilmember Matu announced the Sacramento Hispanic Chamber of Commerce gala.

Councilmember Stone announced the California Black Chambers of Commerce Black Legislators Caucus reception.

Meeting adjourned: 12:15 p.m.

Next meeting: February 26, 2010

Approved by:

A handwritten signature in black ink, appearing to read "Olivia Fonseca", is written over a horizontal line.

OLIVIA FONSECA
Deputy Director
Office of Business and Economic Opportunity
California Department of Transportation